

August 7, 2026

Dear Chhavi,

We are pleased to offer you an internship at OSLO HQ, as a Graphics Design (Intern). The date of your joining shall be August 11, 2026, and the duration of the internship will be 3 months, ending on 11th of November, 2026.

Please note that if your performance does not meet the expected standards, the internship may be terminated with a one-week notice.

We request that you sign this internship letter with the annexures signifying your acceptance of the internship offered. A list of documents to be submitted at the time of joining is listed below.

We are excited to have you on board.

A hearty congratulations to you once again!

Warm Regards,

Shweta Barthwal,
Chief Marketing Officer



ANNEXURE 1

Part (a): Details	
Name	Chhavi Sharma
Designation	Graphics Design (Intern)
Place of Posting	AltF Coworking, plot no. 21, sector 142, Noida.
Date of Joining	August 11, 2026

Part (b): Stipend Particulars	
Component	Amount in Indian Rupees
Fixed Monthly Stipend (INR)	12,000/-

Note: The candidate may be considered for a full-time opportunity with us, subject to performance during the internship period.

Part (c): Documents to be submitted

Please note that the following self-attested documents need to be submitted at the time of joining:

1. Digital photographs
2. All educational certificates (Original & Photocopy; Original would be returned after verification)
3. Proof of date of birth
4. Address proof
5. Identity proof
6. Copy of PAN card
7. Bank details and cancelled cheque